



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Red Rock Canyon / Sloan Field Office  
1000 Scenic Loop Drive,  
Las Vegas, Nevada 89161



## **VOLUNTEER POSITION DESCRIPTION**

**POSITION TITLE:** Canyon Cleanup (Litter Removal) Volunteer

**POSITION DESCRIPTION:** Assist with litter removal in the Red Rock Canyon NCA at sites including the visitor center, administrative building, approved trails, and parking areas to improve appearance, recreational experience, safety, and access. Volunteers will perform litter pick-up and removal of trash in the area or responsibility. Trash is defined as paper waste, water bottles, wrappers, bags, food scraps, boxes, and similar items weighing no more than 25 lbs. The trash will be collected and properly disposed of by the group. This team is not responsible for removing anything that could be considered a hazmat situation including human waste, chemicals, paint, etc. Please alert the TEAM lead of any hazmat situation. All projects assigned for this position will be approved through an annual work plan and will be in coordination and authorized by the assigned TEAM lead and BLM Volunteer Coordinator and NCA Manager. \*

**PHYSICAL ACTIVITY/FITNESS REQUIREMENTS:** These projects may be strenuous and may be performed on uneven, rough terrain and during inclement weather. The work may consist of bending, lifting, reaching, and carrying heavy or awkward loads/objects (no more than 25 lbs) and the use of tools. This role may involve standing or walking for long periods in varying weather conditions. Work will be performed with trash grabbers, trash bags, and gloves. Volunteers will be responsible for standing and placing tools at a safe distance without creating any types of hazards. Working both as a team and individually is also required.

### **TRAINING REQUIREMENTS:**

- Volunteer Orientation.
- Personal Safety, Tool Safety, and Situational Awareness (Safety Briefing Before Project).
- [Leave No Trace Principles](https://www.blm.gov/learn/leave-no-trace-principles) (Self-paced Online Search: **Leave No Trace 7 Principles site:lnt.org**).
- Operation of BLM official radios and call procedures, as needed.

### **REQUIRED PERSONAL PROTECTIVE EQUIPMENT (PPE):**

- Closed toe shoes
- High top boots, recommend if concerned or prone to ankle injuries.
- Work gloves (provided)
- Sun protection
- Long pants and long-sleeve shirts, highly recommended
- Safety vest (provided) or high visibility outerwear.

**POTENTIAL HAZARDS:** Review attached Risk Management Worksheet for more detail.

- Trip/fall hazard, walking in rugged/uneven terrain
- Cut/puncture hazards
- Lifting injuries-back, muscles, joints
- Pinch/crush hazards
- Environmental hazards

**REPORTING REQUIREMENTS:**

- **Follow Check in/Check out protocol and other procedures and stipulations with the BLM Supervisor**
- **Immediately report any injuries (within 48 hours)** sustained while in volunteer service to your BLM Supervisor, even if you think the injury is not serious. Worker's compensation claims require documentation and have strict timelines.
- **Immediately report any damages** to personal or government property sustained while in volunteer service to your BLM Supervisor.
- **All volunteer hours are due by September 30th** each year for BLM end of year reporting. If you have any issues reporting hours. Please contact Emily Ryan at [eryan@blm.gov](mailto:eryan@blm.gov).
- **Volunteers will not act as Law Enforcement but will report concerns and illegal activity to their BLM Supervisor.**

**OTHER REQUIREMENTS:**

- Volunteer agreements must be renewed in **October** each year.
- Refer to attached Risk Management Worksheets to mitigate all risks as effectively as possible.
- Let the BLM Ranger know if I do not consent to photographs being taken of me.
- When in service, BLM volunteers are representing the BLM. As such, volunteers must adhere to all relevant BLM policies, including, but not limited to: Public Contact protocols, Equal Employment Opportunity, Drugs and Alcohol, Prevention of Sexual Harassment.
- **Cultural and paleontological briefing:**
  - Red Rock Canyon NCA has many cultural and paleontological resources. The Archaeological Resources Protection Act and Paleontological Resources Preservation Act, both state that touching, removing, taking, or damaging in any way, any archaeological and paleontological resources is illegal and can be punishable by law.
  - If you find something, do not move the item, cease work in the vicinity of the find and notify a BLM ranger. Err on the side of caution. This includes arrowheads, pottery sherds, any artifacts that look at least 50 years old and animal tracks on rocks, which are the types of fossils found in Red Rock.

**SUPERVISION:** BLM Staff / Designated Team Lead(s) / Emily Ryan (Volunteer Coordinator)

**IMPORTANT CONTACT INFORMATION:**

Red Rock Canyon Main Information Line: (702) 515-5350

LAKE Non-emergency Dispatch: (702) 293-8998

Emily Ryan (Volunteer Coordinator): [eryan@blm.gov](mailto:eryan@blm.gov) or (702) 515-5313

\* Any work completed outside of this job description may lead to termination of the authorized volunteer agreement.